



## APPLICATION FOR ISSUANCE OF IRREVOCABLE DOCUMENTARY CREDIT

Date: \_\_\_\_\_

Applicant's Reference: \_\_\_\_\_

Applicant's Name & Address

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Beneficiary's Name & Address

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Currency & Amount  Exact  Not exceeding  About

\_\_\_\_\_  
\_\_\_\_\_

(Amount in words)

\_\_\_\_\_  
\_\_\_\_\_

Shipping Marks:

\_\_\_\_\_  
\_\_\_\_\_

Documents must be presented within \_\_\_\_\_  
days of shipment but within the validity of the L/C.

**Partial shipment/delivery**

Allowed  Not allowed

**Credit available with**

- Any Bank  
 Any Bank In \_\_\_\_\_  
 Advising Bank  
 Nominating Bank \_\_\_\_\_

Branch: \_\_\_\_\_

RIM No.: \_\_\_\_\_

Application for account of (Name & address)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Advise credit through (Bank Name & address)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date & place of expiry

\_\_\_\_\_  
\_\_\_\_\_

Latest date of shipment:

\_\_\_\_\_  
\_\_\_\_\_

**Shipment/Delivery by**  Sea  Air  Land

**From:** \_\_\_\_\_

**To:** \_\_\_\_\_

**Transshipment**

Allowed  Not allowed

**Issuance by**

- Full SWIFT  
 Airmail  
 Courier  
 Brief by SWIFT, details by:  Mail  Courier

### Credit available by

- Payment at sight \_\_\_\_\_
- Negotiation at \_\_\_\_\_
- Acceptance of drafts at \_\_\_\_\_
- Deferred payment at \_\_\_\_\_
- Mixed payment (Specify details) \_\_\_\_\_

### Confirmation

- Not requested
- Requested
- Authorized if requested by Beneficiary

Brief description of the goods (without excessive details)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Incoterms

- EXW
- FOB
- CFR
- CPT
- CIF
- Other

### Documents required

- Signed Commercial invoice in \_\_\_\_\_ original(s) and \_\_\_\_\_ copy(ies) stating the name and address of the manufacturer/processor, certifying the origin of goods and contents to be true and correct. The original must be certified by the Joint Arab Chamber of Commerce in its absence, by the Local Chamber of Commerce/China Council for the promotion of International Trade and legalized by any Qatar Embassy/Consulate in the exporting country.
- Transport Documents to indicate freight is  Prepaid  Payable at destination (Collect) and marked notify  
\_\_\_\_\_  
\_\_\_\_\_
- Full set of clean "On Board" Ocean Bill of Lading in 3 originals and 3 non-negotiable copies consigned to the order of Barwa Bank, Doha, Qatar. The B/L must also indicate the name, address and Tel. No. of the carrying vessels agent at the port of destination.
- Airway bill/Land way bill/Air parcel post receipt issued and signed by the Carrier or their agent bearing reference of the Credit Number evidencing dispatch of goods consigned to Barwa Bank, Doha, Qatar, for account of \_\_\_\_\_
- Truck Consignment Note stating Truck Reg. No. name of driver, date of dispatch from \_\_\_\_\_ and approximate date of arrival at Qatar evidencing the dispatch of goods to \_\_\_\_\_
- Certificate of Origin issued by a Joint Arab Foreign Chamber of Commerce, in its absence, by the Local Chamber of Commerce/China Council for the Promotion of International Trade, legalized by Qatari Embassy or consulate or in its absence, by any embassy of an Arab Country in the exporting country, certifying the goods of \_\_\_\_\_ origin, stating the full name and address of the manufacturers/processors of goods.
- Shipment Advice quoting the name of the carrying vessel, date of shipment, marks, and amount must be sent, to:  
M/s \_\_\_\_\_  
by registered airmail/telex/courier referring to their Open policy/Policy Cover Note Number \_\_\_\_\_ the relative postal receipt and a copy of shipment advice must accompany the documents.
- Packing list in \_\_\_\_\_ Original and \_\_\_\_\_ Copy(ies)
- Weight Certificate in \_\_\_\_\_ Original and \_\_\_\_\_ Copy(ies)

- Insurance Policy or Certificate in negotiable form for full CIF Invoice value plus 10% issued or endorsed to the order of Barwa Bank on warehouse to final warehouse basis and covering the following risks as per Institute Cargo Clauses (1) All risks (Marine/Airfreight) (2) War, Strikes, Riots and Civil Commotions showing claims payable in Qatar in the same currency of the credit
- Insurance covered by us locally, We will arrange Insurance through \_\_\_\_\_  
\_\_\_\_\_
- Policy/Cover note enclosed/under open cover note No. \_\_\_\_\_
- In case of non receipt by you of the relative policy within 10 days from opening date and the insurance must be covered by us, you are authorized to arrange insurance debiting the premium to our account through \_\_\_\_\_  
\_\_\_\_\_
- Certificate issued by the ship-owner or agent or Captain of the carrying vessel showing its name, flag and nationality certifying that the carrying vessel is allowed by Qatari Authorities to call at Arab Ports and is not scheduled to call at any Israeli port during its voyage to the state of Qatar. This certificate is however, not required if shipment is effected through vessels belonging to shipping companies exempted by local authorities in Qatar.
- Phytosanitary Certificate in \_\_\_\_\_ Original and \_\_\_\_\_ Copy(ies)
- Forwarding and delivery documents
  - Forwarder Certificate of Receipt, issued & signed by the Shipping agent (name and address below).
  - Delivery Note issued & signed by applicant authorised agent (name and address below).
  - The Delivery Note must indicate that the goods are delivered in good order and condition.
  - Agent \_\_\_\_\_
  - Names and specimen signature of applicant's agent are attached.
- One copy of each invoice, Certificate of Origin and Transport Documents to be sent to M/S \_\_\_\_\_  
\_\_\_\_\_ and to us by registered airmail/courier service. A certificate to this effect together with the relative postal/courier receipt must accompany the documents for negotiation.
- Additional documents or conditions (write any additional conditions or documents here) \_\_\_\_\_  
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\_\_\_\_\_

## Charges and Commission

- Issuing Bank charges are for account of the  Applicant  Beneficiary
- Confirming Bank charges are for account of the  Applicant  Beneficiary
- All other Bank charges are for account of the  Applicant  Beneficiary

- All other terms and conditions are as per the attached letter.
- We authorize you to debit my/our account No. \_\_\_\_\_ with the amount of cash margin on account of this letter of credit and I/we undertake to increase this sum by such amount as you may require from time to time up to 100% or as per requirement.
- All material alterations/amendments included in the L/C application are acceptable to us.

## Applicant's Declaration

- 1- You are authorised but under no obligation to make any addition to the documents specified under this letter of credit which, you may consider necessary to ensure compliance with the regulations of State of Qatar.
- 2- We agree to have our account indicated in this application (or any other account maintained with you) debited with the amount of documents negotiated in compliance with the terms and conditions of this letter of credit.
- 3- We further agree that you may, at your own discretion, open and maintain, in our name, any account or accounts that you may deem necessary in order to process this letter of credit.
- 4- If it is a condition of this letter of credit that the beneficiary presents a document and/or invoice duly signed by us or by our named representative, then in consideration of the above, and at your sole discretion, you are hereby authorized upon receipt (and within expiry date of this letter of credit) of such document and/or invoice, duly countersigned by us as required in the letter of credit, to effect the payment and debit our account as directed in the said letter of credit, regardless of any discrepancy that may appear in the documents presented.
- 5- We assume all responsibilities of non-delivery of shipment and/or non-receipt of documents and of non-compliance with local export, import laws and regulations, or other laws and regulations affecting the underlying trade transaction.
- 6- In consideration of your opening the above credit, I/we hereby undertake to pay you on presentation or to accept on presentation and pay you at maturity draft/documents paid/negotiated or accepted within the validity of the credit provided they shall not exceed in the aggregate the sum aforementioned.
- 7- It is understood and agreed that you and/or your correspondent shall not be responsible for any loss or damage to the goods howsoever and wheresoever caused, their quantity, quality or condition and/or the loss, validity or genuineness of the documents.
- 8- We request you to issue on our behalf your Irrevocable Documentary Credit subject to the content of this application and in accordance with our instructions noted herein, we hereby bound ourselves by:
  - (A) Irrevocable and unconditional general undertaking/agreement for issuance of import letter of credit signed by us.
  - (B) Uniform Customs and Practice for Documentary credit 2007 Rev. International Chamber of Commerce, Paris publication 600 and.
  - (C) Any amendment and revisions to any of the above that may arise from time to time.

Applicant's Authorized Signature

Applicant's Stamp & Date